

**QUEENS LIBRARY
BUILDINGS AND GROUNDS COMMITTEE
THURSDAY, JUNE 28, 2018**

Central Library
89-11 Merrick Blvd., Jamaica, NY 11432

AGENDA

6:00 PM BUILDINGS AND GROUNDS COMMITTEE REGULAR MEETING

I. Call to Order

II. AGENDA

Report(s)

1. Purchases Over \$5K Report - May 2018 (ID # 1795)

III. ADJOURNMENT

1. Motion to Adjourn (ID # 1793)

Queens Library Board/Committee Item

BOARD/COMMITTEE: Buildings and Grounds Committee

DATE OF MEETING: June 28, 2018

ITEM ID #: 1795

AGENDA: Purchases Over \$5K Report - May 2018

Current Status:

The Library's Purchasing Policy approved by the Board of Trustees in September 2011 provides that a monthly informational report itemizing all maintenance, repair, and construction projects approved by the Library's President & CEO in excess of \$5,000 be submitted to the Buildings and Grounds Committee. Accordingly, those maintenance, repair or renovation purchases awarded between May 1, 2018 and May 31, 2018 in excess of \$5,000 are provided below for informational purposes. Approved procurement procedures were executed in accordance with the Purchasing Policy, including all items purchased by utilizing Board of Trustees approved Requirements Contracts, Government Requirements Contracts, competitive quotations or in response to emergency conditions as a matter of health and safety.

Glendale	EIA Datacom, Inc. installed data cables at the Glendale swing space library under a NYS contract.	\$9,851
Central	Sky Rise Inc. was issued a Statement of Work ("SOW"), under its requirements contract for roofing services, to remove gravel and install a cold roof over the library entrance area.	\$11,741
Central	Sky Rise Inc. was issued an SOW, under its requirements contract for roofing services, to install a cap sheet in order to address a significant leak above the executive offices.	\$14,975
Flushing	Varsity Plumbing and Heating, Inc. was issued an SOW, under its requirements contract for plumbing services, to repair and rebuild a sewer ejector pump.	\$10,869.88

Whitestone Mac Contractor Inc. was awarded a contract to repair the granite handicap ramp and to remedy certain safety and trip hazards.

\$6,900

Rosedale Applied Design Initiative, LLC was issued a change order to its SOW for architectural services for the zoning investigation for the branch footprint expansion and to provide schematic design plans.

Original SOW amount:	\$6,770
Change order amount:	\$14,200
Total for SOW to date:	\$20,970

Corona Applied Design Initiative, LLC was issued a change order to its SOW for architectural services for the zoning investigation for the branch footprint expansion and to provide schematic design plans.

Original SOW amount:	\$6,770
Change order amount:	\$15,800
Total for SOW to date:	\$22,570

Broadway Applied Design Initiative, LLC was issued a change order to its SOW for architectural services for the redesign of the greenspace and to provide cost estimates and construction documents.

Original SOW amount:	\$6,900
Change order amount:	\$12830
Total for SOW to date:	\$19,730

Queens Library Board/Committee Item

BOARD/COMMITTEE: Buildings and Grounds Committee

DATE OF MEETING: June 28, 2018

ITEM ID #: 1793

AGENDA: Motion to Adjourn

Recommended Motion for Consideration:

I move that the meeting be adjourned.